

## Red Cross Reporting Procedures

In the event of an emergency, critical accident, illness or death in a Service Member's immediate family, families will **call 877-272-7337** to send an urgent message (birth, death, critical illness). This will connect them directly to one of four National call centers staffed by American Red Cross workers. The Red Cross is equipped to verify the situation and to relay an emergency leave request, if necessary, to proper military authorities. It is then up to the commanding officer to decide whether or not to grant leave.

1. Provide information to the Red Cross worker on the soldier's:  
Name / Rank / Social Security # / Date of Birth  
Training Station (i.e. Camp Ripley, MN) / Military Unit in ND/Military Address

2. Explain to the Red Cross Worker:

**Who is requesting notification, and explain the situation.**

The caller needs to leave their name and a telephone number that they can be reached at for further information if needed.

**If this is a situation of someone in the hospital** - you will need to provide the name of the hospital, location of the hospital, the telephone number and name of doctor.

**In the case of a death**- you will need to supply the name of the deceased, the name and phone number of the funeral home handling the arrangements, and any information you may have on funeral arrangements.

## Red Cross Offices

Service Member Name: \_\_\_\_\_ Rank: \_\_\_\_\_ SSN:  
\_\_\_\_\_

Military Unit/Military address:  
\_\_\_\_\_

Deployed To: \_\_\_\_\_ DOB:  
\_\_\_\_\_

Minot  
20214tb Ave NW  
Minot, ND 58702-0456  
(701) 852-2828

E. Grand Forks  
1708 River Road NW  
E. Grand Forks, MN 56712  
(218) 773-9565

Fargo  
2602 12th St N  
Fargo, ND 58102  
(701) 364-1800

Bismarck  
4007 State Street  
Bismarck, ND 58501  
(701) 223-6700

Dickinson  
135 Sims Street  
Dickinson, ND 58601  
(701) 483-8704

Jamestown  
PO Box 944  
Jamestown, ND 58401  
(701) 252-3550